



ADMINISTRATIVE REPORT

DATE: NOVEMBER 20, 2020

TO: CITY COUNCIL AND PINOLE COMMUNITY MEMBERS

FROM: ANDREW MURRAY, CITY MANAGER

UPCOMING EVENTS

CITY PUBLIC MEETINGS

Meetings	Date and Time	Location
Planning Commission Meeting	Monday, November 30, 2020 7:00 pm	Videoconference*
City Council Meeting CANCELED	Tuesday, December 1, 2020 6:00 pm	Videoconference*
Special City Council Meeting	Tuesday, December 8, 2020 6:00 pm	Videoconference*
City Council Meeting	Tuesday, December 15, 2020 6:00 pm	Videoconference*

* Due to the State of California's declaration of emergency, City Council meetings are currently being conducted through videoconference pursuant to authorization from Governor Newsom's executive orders. Please submit public comments for City Council meetings to the City Clerk before or during the meeting via email to hiopu@ci.pinole.ca.us. City Council meetings can be viewed live on Channel 26 or video-streamed live on the City's website, www.ci.pinole.ca.us. If none of these options are available to you, or you need assistance with public comment, please contact the City Clerk, Heather Iopu, at (510) 724-8928 or hiopu@ci.pinole.ca.us. Agendas, minutes, and other information regarding City Council meetings can be found on the City website, https://www.ci.pinole.ca.us/city_government/city_clerk/agendas_and_minutes

OTHER CITY-SPONSORED EVENTS

Events	Date and Time	Location
Tree Lighting & Drive-Through Event	Saturday, December 5, 2020 3pm - 5pm	Public Safety Parking Lot (880 Tennent Ave.)
Virtual Baking Class	Friday, December 11, 2020 4pm - 6pm	Online
Food Distribution	Monday, December 14, 2020 9am - 11am	Senior Center 2500 Charles Ave.
Candy Cane Lane Drive-Through	Thursday, December 17, 2020 5pm - 7pm	Public Safety Parking Lot (880 Tennent Ave.)
Deck the Halls Contest	December 1, 2020 through December 28, 2020	Submit your pictures to Recreation Department

CORONAVIRUS (COVID-19) UPDATE

Contra Costa County entered the **purple** tier of California's Blueprint for a Safer Economy on November 17, 2020, due to the adjusted average daily number of new COVID-19 cases in Contra Costa doubling in recent weeks, rising from 4.3 per 100,000 population on October 16 to 9.2 on November 16. Effective November 21st, non-essential activities should cease between 10:00 pm and 5:00 am in counties in the Widespread (**purple**) tier.

Changes caused by the State's action will include:

- Social gatherings involving people from different households are permitted outdoors only, with a maximum of three households and 25 people, preferably for less than two hours.
- K-12 schools may not reopen for in-person instruction unless they have already begun to do so.
- Worship services and cultural ceremonies must now be held outdoors only.
- Higher education institutions must move indoor lectures and student gatherings outdoors only.
- Movie theaters may operate outdoors only.
- Museums and exhibit spaces may open outdoors only.

In response to the latest Health Orders, City Hall is open on an appointment-only basis for the time being. Certain City facilities will remain closed for the time being, including the Senior Center and Youth Center. The City will reopen these facilities as soon as possible.

You can find more complete information on the City's COVID-19 website (https://www.ci.pinole.ca.us/city_government/coronavirus_covid_19) as well as the Contra Costa Health Services COVID-19 website (<https://www.coronavirus.ccchealth.org>), which is a comprehensive, authoritative resource on Health Orders and health practices.

ITEMS OF INTEREST

CITY COUNCIL REORGANIZATION – DECEMBER 8, 2020 AT 6:00 P.M.

The regular City Council meeting scheduled for December 1st has been canceled.

We will be holding a special meeting of the City Council on December 8th at 6:00 p.m. to conduct the reorganization of the City Council following the certification of the November 3, 2020 election by the County Elections Department. Tune in to see the newly elected Council Members and City Treasurer being sworn in as well as the outgoing Members being honored for their service.

NOTICE TO MERCHANTS – BUSINESS LICENSE RENEWAL TIME

Attention Business Owners – 2020 Pinole Business Licenses will expire on December 31, 2020. Business license taxes for 2021 are due on January 1, 2021 and become delinquent on February 1, 2021, at which time unpaid taxes are subject to a 50% penalty. There is no change to the business license tax rate for calendar year 2021. The tax for the basic business license is \$145 per year (not including the \$4 AB 1379 State-mandated fee).

Business license renewal forms are being mailed out November 25, 2020 for calendar year 2021. Renewal forms are mailed to you as a courtesy; we make every effort to make sure that a renewal form is mailed to each active business. If you do not receive a renewal form, it is the business owner's responsibility to pay the business license tax by January 31, 2021. For your convenience, information is available on our website at www.ci.pinole.ca.us. Select the *Businesses* tab then the *business licenses/Permits/Inspections* link.

If you are no longer conducting business, please check the Inactive box in the upper right-hand corner of the courtesy renewal form, sign it, and return it to us.

WINTER HOLIDAY EVENTS

Tree Lighting & Drive-Through Event

The City's annual tree lighting event will be modified this year due to the pandemic. There will be a holiday tree at community corner (the corner of Tennent Ave and San Pablo Ave), which will be lit at sunset on Saturday, December 5th. There will NOT be an in-person gathering for the tree lighting this year. However, the City will be hosting a drive-through event from 3pm – 5pm that day in the Public Safety Building parking lot (880 Tennent Ave). Recreation staff will distribute cookie decorating kits to all participants. Make sure to wave to Santa and Mrs. Claus at the Drive-through event.

Parking or exiting your vehicle will not be allowed. The holiday tree is sponsored by Sequoia Real Estate and the cookie decorating kits by Mechanics Bank. A video of the event and tree lighting will be shared at a later date via our website and PCTV. Questions email recreation@ci.pinole.ca.us or call 510-724-9062

Virtual Baking Class

The Recreation Department will offer a free virtual holiday baking class for the youth on Friday, December 11th from 4pm-6pm. Space will be limited to 14 participants and will be available on a first come, first served basis. Participants must be between 6 and 14 years old. Registration can be completed online at <https://pinolerec.recdesk.com/Community/Program>. This class is offered in collaboration with Cooking Around the World and sponsored from a generous donation from Mechanics Bank. If interested in additional youth cooking classes, please visit our website www.ci.pinole.ca.us/city_government/youth. If you have questions, email youth@ci.pinole.ca.us or call 510-724-9004.

Candy Cane Lane Drive-Through

The Pinole Police Department will be hosting a candy cane drive-through on Thursday, December 17th from 5pm – 7pm in the Public Safety parking lot (880 Tennent Avenue). Please come and enjoy the lights, wave to Santa and his helpers and receive a goody bag! For questions you may contact Natasha Valdepeña at nvaldepena@ci.pinole.ca.us or 510-724-8961.

Deck the Halls Contest

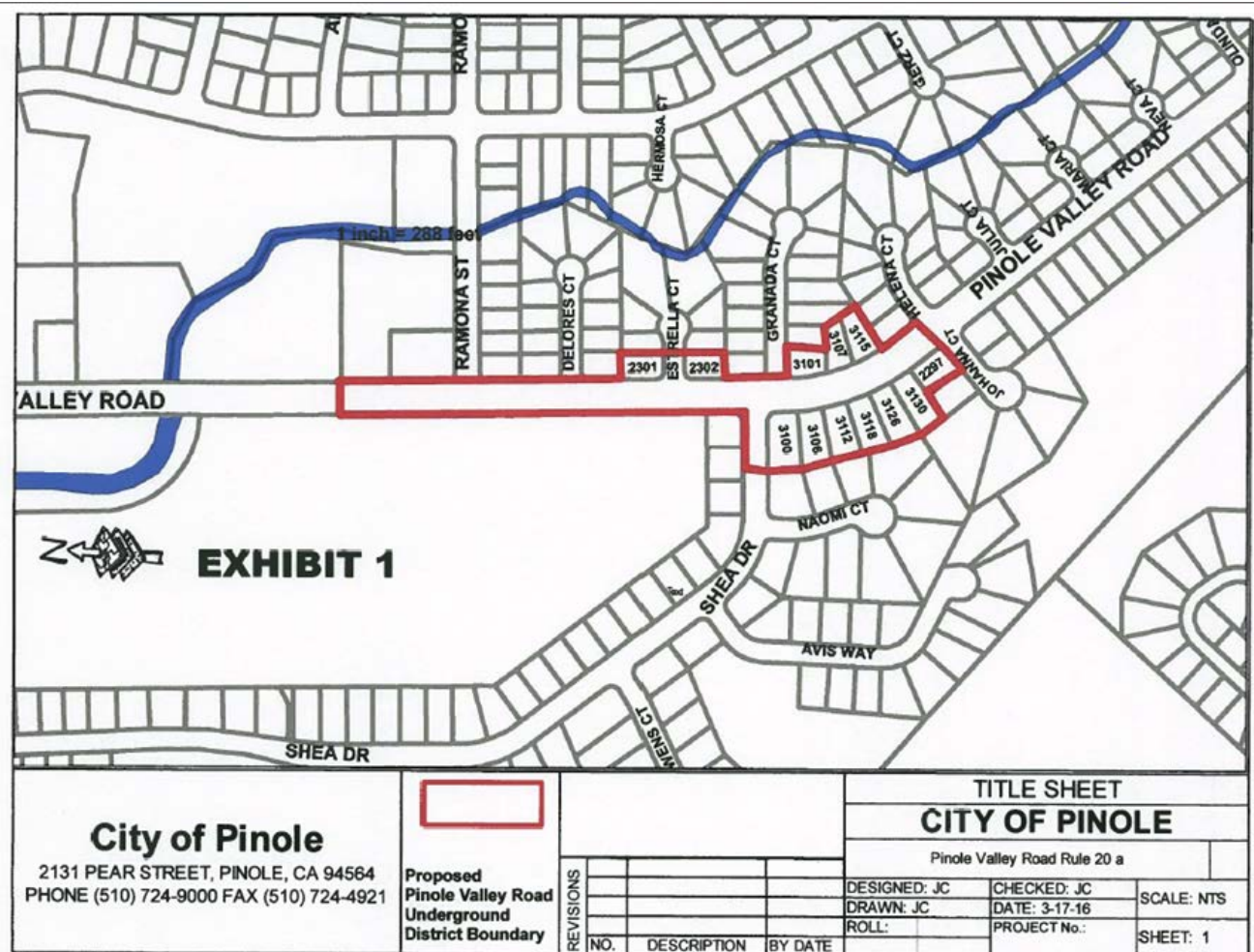
It's that time of year to show your holiday spirit. Join the Recreation Department as we host our first Deck the Halls decorating contest from December 1st through December 28th. Take a picture of your home's most festive or creative holiday decorations and email it to recreation@ci.pinole.ca.us by December 28th. Photos can include indoor or outdoor holiday decorations. All participants will be entered into a raffle for a chance to win a gift card to a local restaurant. Three lucky winners will be selected at random and announced on January 4, 2021. Only one entry per household will be accepted. Questions email recreation@ci.pinole.ca.us or call 510-724-9062.

FOOD DISTRIBUTION

The Food Bank of Contra Costa and Solano County will be providing free boxes of nonperishable food and bags of fresh produce on Monday, December 14th from 9am - 11am (or as supplies last) at the Pinole Senior Center, 2500 Charles Ave. You do NOT need to be a member of the Pinole Senior Center or a senior to receive food. Quantities are limited. First come first serve. One box and/or bag per household. Please bring your own bag with handles or cart to carry items. If you have any questions, contact the Senior Center Recreation Coordinator at ksantoyo@ci.pinole.ca.us or call the Front Desk at (510) 724-9800. All participants must follow social distancing guidelines and wear a face covering.

RULE 20A – UNDERGROUNDING OF POWERLINES

PG&E and their Contractor will be commencing work in Pinole Valley Road in front of Pinole Valley High School to Granada Court. They are undergrounding the power, phone, and cable lines that are overhead. The work will take several months. The Contractor's work may be impacted by weather. So, travelers need to be prepared and attentive as they drive through the area.



CONTACT THE CITY IF YOU HAVE ANY QUESTIONS

City of Pinole
City Hall
2131 Pear Street, Pinole, CA 94564
(510) 724-9000
www.ci.pinole.ca.us

City of Pinole Presents
Drive-through

Tree Lighting

Saturday,
December 5th
3pm-5pm

A FREE
Event for
the entire
Family!

Join the City of Pinole as we spread some holiday cheer. Drive-through and waive to Santa and Mrs. Claus. Recreation staff will distribute cookie decorating kits to all participants. Please drive-through the holiday zone at 880 Tennent Ave. to receive a holiday treat. Parking or exiting your vehicle will not be allowed. Cookie decorating kits sponsored by Mechanics Bank and holiday tree sponsored by Sequoia Real Estate.

Questions email recreation@ci.pinole.ca.us or call 510-724-9062



City of Pinole

Free Virtual Holiday Youth Baking Class

Children will welcome in the holidays baking these amazing and delicious cookies: gingerbread man and woman, candy cane cookies, and marshmallow melting snowman cookies. Class includes a story and a cooking demo.

Friday, December 11th 4pm-6pm

Space is limited to 14 participants and available on a first come first serve basis. Participants must be between 6 and 14 years old to participate. Registration can be completed online at <https://pinolerec.recdesk.com/Community/Program>.

This class is offered in collaboration with Cooking Around the World and thanks to a generous donation from Mechanics Bank. Interested in more cooking classes visit our website ci.pinole.ca.us for more information.



Questions email youth@ci.pinole.ca.us or call 510-724-9004



Food Distribution



**MONDAY,
DECEMBER 14
9AM-11AM**
(or as supplies last)

**PINOLE SENIOR CENTER
2500 CHARLES AVE.**

The Food Bank of Contra Costa and Solano County will be providing free boxes of nonperishable food and bags of fresh produce. You do NOT need to be a member of the Pinole Senior Center or senior to receive food. Quantities are limited. First come first serve.

Questions: Call 510-724-9800 or email ksantoyo@ci.pinole.ca.us

PINOLE POLICE DEPARTMENT PRESENTS



Candy Cane lane Drive Thru

THURSDAY, DEC 17TH
FROM 5PM - 7PM

North Pole
880 Tennent Ave, Pinole

CANDY CANE LANE DRIVE THRU!
COME AND ENJOY THE LIGHTS, WAVE
TO SANTA AND HIS HELPERS AND
RECEIVE A GOODY BAG!





City of Pinole

Deck the Halls **Decorating Contest**

JOIN THE RECREATION DEPARTMENT AS WE HOST
OUR FIRST DECK THE HALLS DECORATING CONTEST.

SHOW YOUR HOLIDAY SPIRIT BY DECORATING AND
LIGHTING UP THE OUTSIDE OR INSIDE OF YOUR HOME!
TAKE A PICTURE OF YOUR HOME'S MOST FESTIVE OR
CREATIVE HOLIDAY DECORATIONS AND EMAIL IT TO
RECREATION@CI.PINOLE.CA.US BY DECEMBER 28TH. ALL
PARTICIPANTS WILL BE ENTERED INTO A RAFFLE FOR A
CHANCE TO WIN A GIFT CARD TO A LOCAL RESTAURANT.
THREE LUCKY WINNERS WILL BE SELECTED AT RANDOM
AND ANNOUNCED ON JANUARY 4, 2021.
ONE ENTRY PER HOUSEHOLD.

Sponsored by Mechanics Bank

Questions email recreation@ci.pinole.ca.us or call 510-724-9062